New Hampshire Citizens Guide to Free and Fair Elections



WHAT YOU CAN DO

Where did this material come from?

A team of "election nerds" who have worked on both sides of the aisle have accumulated lessons learned from:

100's of FOIA / 91 A requests

2020 statewide citizens audit

Town audits

5+ recounts (1 having 7 towns!)

Years of video collected/ documenting

5 formal complaints filed with the Ballot Law Commission and referred to the AG for egregious violations of election law since 2020.

What can you do??

- Form a town election team
- Volunteer to help at the polls
- Clean your voter rolls
- •Find your 10
- Prep for hand count
- •Gather key election materials before & after the election
- •Get out and vote!



Form a citizen election team for your town.

DO THIS AS EARLY AS POSSIBLE



- •Gather a town team (People can assist from other towns)
- •Get team members into elected positions in place: Town clerk, Supervisors of the Checklist, Moderator, Election Officials, Committee men.
- •** You can volunteer to be a poll worker annually. This year sign ups have passed but YOU CAN be a poll observer.
- •Keep on top of the voter registration by auditing the ongoing cleaning process with the Checklist Supervisors:
 - Movers
 - Deaths
 - Eligible Voters Vs Total Registration

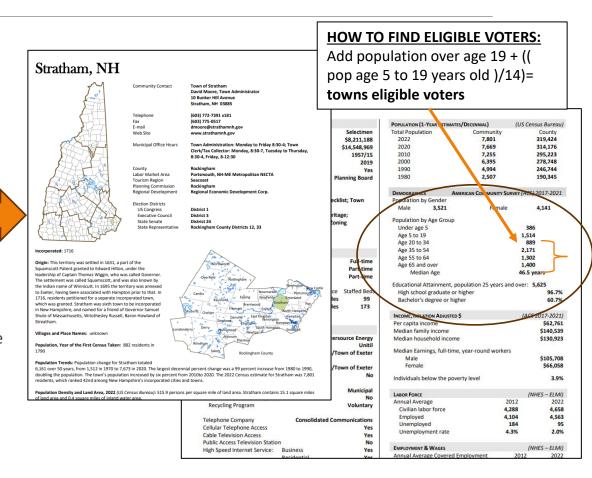
How Many People Should be on the voter roll??? Months before the election

example

CLEAN THE VOTER ROLLS

1) Assess how inflated town rolls are:

- Compare the number of registered voters to the NH employment database for your town to the number of residents under the age of 18 to size accuracy
- https://www.nhes.nh.gov/elmi/products/cp/ population data.
- Calculate the eligible registered %
 - (number of registered voters on the town checklist/ eligible voters in the town) =% of eligible registered.
 - Towns typically should have 70%
 - If your % is high, discuss with the town supervisors on the actions taken to the role over the prior 4 years
- 2) Review the USPS movers data & validate how clean the town registration list is. Work with election officials to clean the rolls.



IDENTIFY YOUR 10

confirm the time your town will count absentee ballots by contacting the moderator

Count Absentee after polls close when it can be observed per RSA 659:49 II

RSA 659:49 Processing Absentee Ballots. –

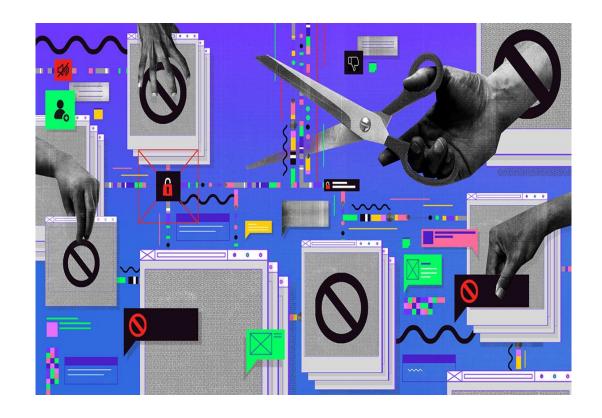
I. Processing of previously received absentee ballots shall begin at 1:00 p.m. unless a different time, that is no earlier than 2 hours after the opening of the polls, is posted and announced in accordance with paragraph II. The processing of the absentee ballots shall not unnecessarily interfere with normal voting procedures, nor shall the polls be closed at any time for the processing of such ballots during normal polling hours. Absentee ballots which are received after the start time for processing absentee ballots and prior to 5:00 p.m. on the day of the election shall be processed as soon after receipt as possible. Under no circumstances shall absentee ballots be counted prior to the closing of the polls.

II. Notwithstanding the provisions of paragraph I, upon the written challenges of 10 or more voters who are present at the polls no later than 1:00 p.m., the moderator shall postpone the processing of all absentee ballots until after the polls close and prior to the counting of all ballots cast in the election. The moderator, or his or her designee, shall post the time at which the processing of absentee ballots shall begin at the polling place and one other public location at least 24 hours before the polls open. In addition, when the polls open the moderator shall announce the time at which the processing of absentee ballots shall begin.

PREPARE A HANDCOUNT TEAM Continuity of Operations

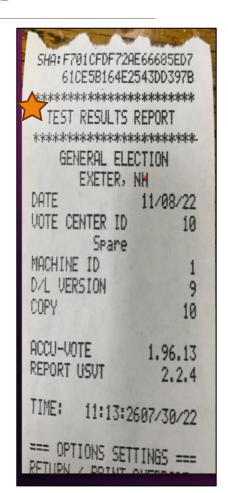
With the current events unfolding, and the recent Microsoft/CrowdStrike internet black out, towns will need to prepare to hand count the day of the election should something happen on the day of the election:

- Identify as many people who would be willing to count ballot the night of the election
- Hand count training via video will be made available by the end of August to educate the people on how to hand count
 - Contact: btowne@protonmail to get the video links



BEFORE the election: Ballots & Testing

- •EMAIL your town clerk and ask for the total number of Absentee Ballots received from the printer
- •Go to the town website and find the date and time election machines will be tested.
- •<u>VIEW</u> the testing of all machines.
- Validate all serial numbers are identified and have a test tape.
- Get a copy of the TEST tape for every machine
- •Email town Moderator to request total absentee ballots received by town or ward- get a response from the town in writing as this information is not documented.



48-24 Hours before the election (or as close to the election as practical)

- •Get a copy of the Moderators Certificate (as soon as the Moderator has it available)
- •Take an image of all absentee vote requests (bolded names on checklist pre election) by meeting the moderator or clerk.
- •Copy of the machine maintenance logs (before election)



MODERATOR'S CERTIFICATE

2022 STATE GENERAL ELECTION November 8, 2022

To the Town or Ward Clerk

Model Serial #

This is to certify that in accordance with RSA 658:32, the ballots forwarded by the
Secretary of State to this town or ward have been examined and counted and I find that the total number
of OFFICIAL STATE GENERAL ELECTION BALLOTS (excluding Absentee Ballots and ballots
used to test electronic ballot counting devices) is:

and that all are for the use of the town or ward of _____

For towns using electronic ballot counting devices, the moderator is required to certify that the testing required by RSA 656:42, VIII(e)(11) was successfully completed. The moderator's signature below certifies that "Prior to placing the electronic ballot counting device or any memory devices into service in an election.....there is evidence that pre-election testing was conducted on each electronic ballot counting device and each memory device in the town or city clerk's possession, and that these ballot counting devices and memory devices have passed the test." Please indicate the make, model and serial number from each device you use in your town or ward:

Accuvote	os		Accuvote	OS	
Accuvote	os		Accuvote	os	
Accuvote	os		Accuvote	os	
This polling	place does	not use a Ballot Counting	g Device		
(Sign	ature of N	Moderator)	Date:		
A true copy	Attest:				
(Signature	e of Town	or Ward Clark	Toy	un/City (V	/ard)

(Fax to SECRETARY OF STATE no later than 5:00 p.m. on November 10, 2022) Fax: 603-271-6316 or email to elections@sos.nh.gov

During the election: What to watch for



- Chain of custody of ballots
 - Watch the flow of ballots
- Absentee Ballots
 - observe the opening & check in process
- Machines:
 - Watch/Observe the machine zero tape and the close of the machine (final tape)
- Record the movement of ballots via video if possible
- Record/Document challenges

After the Polls Close- Night of the election

** (back up approval from SOS that all docs are 91A eligible in the back up)

Take images/pictures of ALL the following:

- •Machine Tapes Final (Include SHA numbers at the top of the tape)
- •All Hand Count Tally Sheets
- •ROV (official Return of Vote)
- NOC (Names on the checklist)
- Moderators Worksheet
- •ALL ballot boxes sealed all sides- and the signed chain of custody labels with ballot counts
- The State of NH Sealed Ballot Boxes- Chain of Custody Log
- •**** IF POSSIBLE: TAKE PICTURES / PHONE SCAN THE VOTER CHECKLIST

MUST HAVE-NON NEGOTIABLE!

PORTA

All of these items are subject to 91A:4. The law states in section IV. (a) Each public body or agency shall, upon request for any governmental record reasonably described, make available for inspection and copying any such governmental record within its files when such records are <u>immediately available</u> for such release.

After the Polls Close- Day After Election

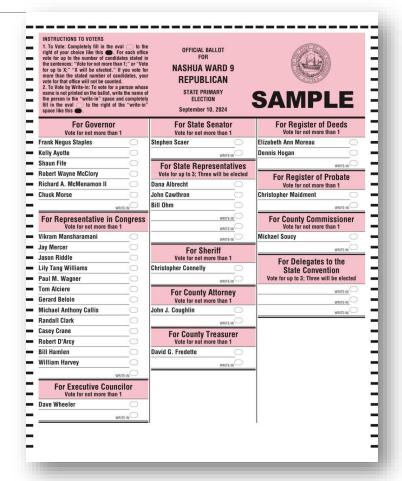
Collect any and all information that was not collected the night before.

Make a copy of the election checklist

Points To Ponder for your personal vote:

Hand Count your Ballot:

• If a Voter does not trust the voting machine and requests their ballot to be placed in the Hand Counted slot (side of voting machine), According to NH Attorney Leeman for the GOP Aug. 8, 2024, and past practice - NH Sec. of State Scanlan has approved hand count in machine towns, per the voters request.



Next Steps:

Email Brenda at: btowne@protonmail.com to get this document

Patriot Hub will also be posting this material

Get your town team assembled

Get a copy of your town voter roll from your clerks office

Get the calendar of events from your town

Divide up the work and get ready to make 2024 as secure as possible!

SAMPLES OF THE DOCUMENTS & SoS APPROVAL

ELECTION PREPARATION

Email from Secretary State Scanlan

From: David Scanlan < David.Scanlan@sos.nh.gov>

Date: Monday, January 8, 2024

Subject: Quick question regarding Election Day
To: Deb Roux < bealight 2020@gmail.com >
Cc: Orville Fitch < Orville.Fitch@sos.nh.gov >, Erin Hennessey

<Erin.Hennessev@sos.nh.gov>

Hi Deb,

Yes, you should be able to collect images of the public documents from the polling place. Not every polling may be equipped with a copy machine, but vou certainly can take photos of the documents. I would recommend communicating with the moderator about obtaining the information in advance of the election.

Dave

Sent from my Verizon, Samsung Galaxy smartphone Get Outlook for Android

From: Deb Roux < bealight 2020@gmail.com > Sent: Sunday, January 7, 2024 2:54:41 PM To: David Scanlan < David.Scanlan@SOS.NH.GOV> **Subject:** Quick question regarding Election Day

Hi Dave,

Happy New Year!

I have a quick question for you. During one of our previous conversations, you told me that I could take photocopies, on election day, of the paperwork my Moderator completed that night. Can you confirm this is accurate?

*Machine Tapes – Final General Election & Zero Tape

*All Hand Count Tally Sheets

*ROV (official Return of Vote)

*NOC (Names on the checklist)

*Moderators Worksheet

*Images of ALL ballot boxes sealed – all sides- and the signed chain of custody labels with ballot counts from every storage box

*The State of NH Sealed Ballot Boxes- Chain of Custody Log

Thank you and God bless,

Deb

Sample Docs

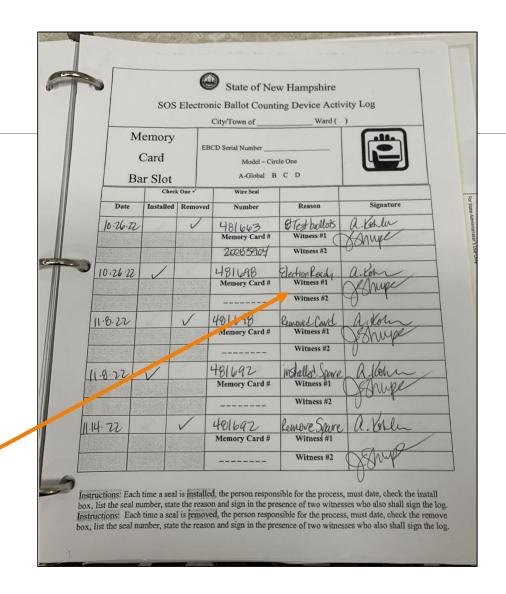
Machine Maintenance Logs-

Every machine has a log of all activity:

Hardware Changes, updates, Who altered the machine and when. We will want copies of the log from the last election to the current election.

* See Instructions on bottom of form

Take a picture of the form. Look for 2 witness signatures. The third signature is person who completed work. (*Here one is missing in all*).



Chain of Custody:

Ballot Box Label:

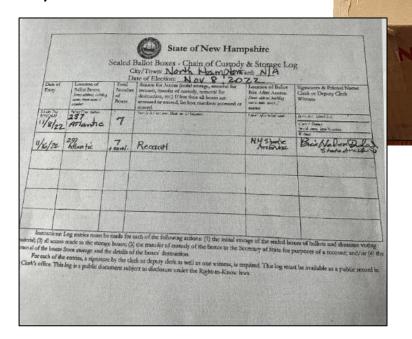
Election officials will count the ballots and log the quantity in each box to be stored after the election. The label is to be signed by all town selectman& Moderator.

The State of NH Sealed Ballot Boxes- Chain of Custody Log:

This must be completed to catalogue all access & movement of the ballot boxes post election.

* See important instructions at bottom of form – this for is mandatory an is a Right to Know 91a.

Required end of night chain of custody documents



These steps are critical as it is the only way to insure no ballot manipulation has occurred in event of a recount.

Kohler town Excher ire and I Jen

RSA 659:53, 657:15, 23, 26

BOX 6 OF 60.

Enclosed are the ballots

from the state election held in the town of

Moderators Worksheet

This is the worksheet the election officials use to reconcile ballots cast, ballot inventories, machine totals and voter participation to insure the race totals reported on the ROV tie off

MODERATOR'S WORKSHEET

Reconciling Votes, Voters, and Ballots Cast FOR GENERAL ELECTION OR

Moderators are required to submit this worksheet to their town or ward clerks within 48 hours of the closing of the polls (RSA 659:73). It is the moderator's job to ensure that votes are accurately counted

For the State	Primary Election,	you must complete	one form per party.
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Town or City: Stratham Ward:	County: Rockingham
Moderator: David Emanuel	Clerk: Deborah Bakic

The first part of the reconciliation process consists of four separate tallies: (A) Ballots Cast (Inventory), (B) Voter Participation Tallied at Check-In, (C) Voter Participation Tallied at Check-Out/Ballots Cast Tape, and (D) Hand Count of Ballots Cast. Ideally, these four counts should result in the same number of ballots cast and voters participating (In the end, TOTAL A = TOTAL B = TOTAL C = TOTAL D = TOTAL Count of Votes in Contests (from Part II)). While we recognize that errors may occur which could result in small differences in the four Part I totals, Moderators are urged to carefully consider these tally numbers before finalizing results on election night.

- (1) Official Election Day Ballots Received from Secretary of State, excluding ACCUVOTE device test ballots (You may enter this same number on the "Moderator's Certificate") (2) SUBTRACT Spoiled (cancelled) Official Election Day Ballots (You may enter this same number on the "Label for Resealing Ballots") 2049 (3) SUBTRACT Uncast (not used) Official Election Day Ballots (You may enter this same number on the "Label(s) for Resealing Ballots") (4) ADD Photocopy or absentee ballots CAST as Official Election Day Ballots + (4) (These are the substitute ballots used if the polling place runs out of Election Day Ballots.)
- (5) Total Number of Ballots Cast by ELECTION DAY voters (Cakulate 1 through 4) =
- (7) ADD Federal Office Only Absentee Ballots Cast
- (8) ADD other full (UOCAVA) Absentee Ballots Cast (9) Total Number of Ballots Cast by ABSENTEE voters
- (10) Grand Total Number of Ballots Cast (Using Inventory) (ADD boxes 5+9) = TOTAL A You may enter this same number on the "Label(s) for Resealing Ballots") Note: Each box label should reflect the accumte number of all ballots contained within the box)

B. VOTER PARTICIPATION TALLIED AT CHECK-IN

Number of voters marked as having voted on the CHECK-IN checklist (ALL Election Day voters and ALL Absentes voters) =

C. VOTER PARTICIPATION TALLIED AT CHECK-OUT

HAND COUNT TOWNS ONLY	MACHINE COUNT CITIES/TOWNS	ONLY
ber of voters marked as g voted on the CHECK-OUT list	Total <u>Ballots</u> Cast from the ACCUVOTE election results tape	4585
Election Day and Absentes voters)	ADD Number of ballots that were NOT counted by the ACCUVOTE (see Note below) +	
TALC =	TOTAL C =	4637
/face =	(Note: These ADDED ballots are ONLY those Ballots that were counted by band and did NOT pass though the A counting device. Do NOT include ballots simply because they	

D. HAND COUNTROL DATE ON CASE

D. HAND COUNT	OF BALLOTS CAST	
sy hand count the total number of ballots cast. umber of ballots listed on your Label(s) for Resealing Ballots	TOTAL D =	4636

II. VOTES IN CONTESTS IN THE PRIMARY OR GENERAL ELECTION

re the ballots cast (TOTALS A, B, C, and D) from PART I of this form) with the total votes cast from otes in Contests". If there are any significant discrepancies, please ask your election team to carefully review

portant to resolve discrepancies on election night before announcing results and avoid errors which, for e, may indicate more votes tallied in a particular contest than total ballots cast.

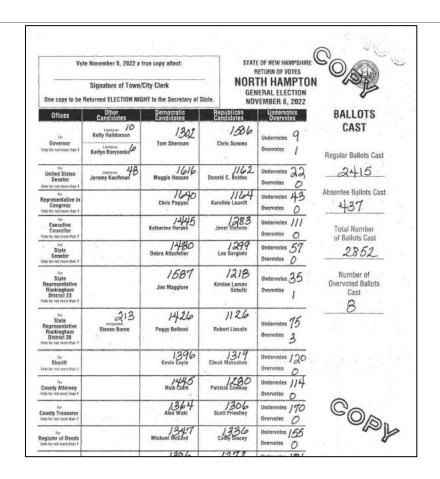
TALLY CATEGORY	TOTAL Votes, Voters or Ballots Cast
AL A - Ballots Cast (Using Inventory) (from Grand Total on reverse side)	4,639
AL B Voters at Check-in (from reverse tide of this form)	4,637
ALC Yoters at Check-out/Ballots Cast Tape (from this side of form)	4,637
TAL D - Hand Count of Ballots (from this side of form)	4.1040
PTAL COUNT OF <u>VOTES</u> in CONTESTS RAND TOTAL of Votes cast for Governor, U.S. Senate, or U.S. Rep in Congress, from calidates Return of Votes, as well as, write-in votes, blanks, undersotes and overvotes).	4637

These five numbers-above should all be equivalent. Significant differences may indicate a tallying error

Fax or email to SECRETARY OF STATE no later than 5 p.m. on November 10, 2022 Fax: 603-271-6316 or email to elections@sos.nh.gov

Return of Vote (ROV)

Final submittal of ballots cast for each candidate and is the official form used to declare the race winner



Names on the Checklist

This form shows how many same day voters voted day of election as well as party split & total number of registered voters.

PLEASE RETURN NO LATER THAN NOVEMBER 10, 2022

Fax: 603-271-6316 email: elections@sos.nh.gov



Signature of Moderator

2022 STATE GENERAL ELECTION NOVEMBER 8 2022 NAMES ON CHECKLIST

RSA 659:71-75

 Number of persons who registered to vote at the polling place on State General Election Day by party. (Use numbers from Names on Checklist Worksheet #2)
REPBUBLICAN 89 DEMOCRATIC 173 UNDECLARED 289
2. The following figures are the total number of registered voters after the polls have closed, which include those on the checklist used at the election and those who registered to vote on election day. (Use numbers from Names on Checklist Worksheet #3)
Total Number of Registered REPUBLICANS on Checklist
Total Number of Registered DEMOCRATS on Checklist51 90
Total Number of UNDECLARED Names on Checklist
GRAND TOTAL of Names on Checklist (sum of THREE numbers above) 12, 147
Town/City (Ward) of Exeter County Rockingham
K Brully

Election results tape (on election night)

Need the top of the tape with SHA# with the date and time

Depending on the machine printout you could have the "ballots cast" close to the top or down a little lower.

It is ideal to get this too to be sure of the ballots cast on that results tape

```
SHA: F781CFDF72AE66685ED7
    610E5B164E2543DD397B
 ELECTION RESULTS RLPORT
 GENERAL ELECTION
    DATE
             11/88/22
UDTE CENTER ID
      Frecinct 1
MACHINE ID
DYL VERSION
COPY
FCCU-UTE
             * 1.96:13
REPORT LIGHT
               2.2.4
TIME
      19:12:2611/08/22
```

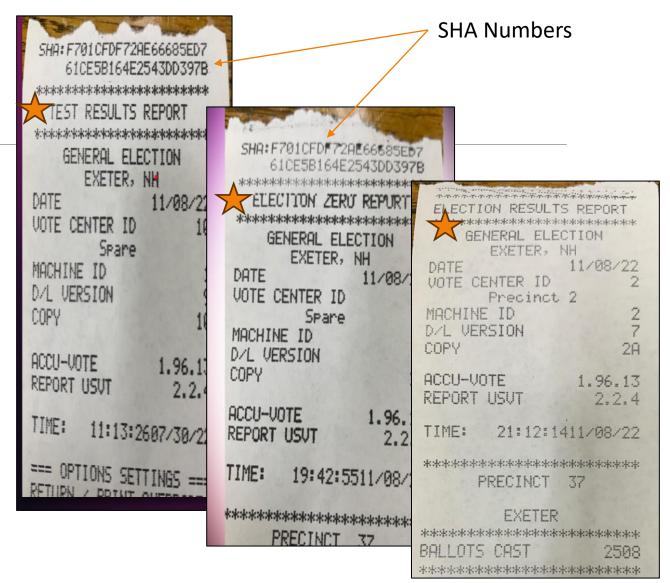
Sample Docs

Machine Tapes for ALL machines-

- TEST
- ZERO
- •ELECTION RESULTS

The team member will want a copy of ALL RACES- Top to bottom of the tape- which can be photographed in sections

Please capture the SHA number printed across the top. Some tapes will not have them as in the General Election tape sample above.



Challenger Vs Observer

A "Challenger" is a person holding a letter of appointment, for state elections, from the state chair of a political party. A challenger with evidence a voter is not qualified has authority to challenge that voter. A "Challenger" is not an "Observer.". While a "Challenger" may also do what an "Observer" does, the "Challenger" has a statutory right to be positioned where he or she can hear voters check in.

"Observers" and other members of the general public have a right to watch the conduct of the election from outside the rail, they do not have other specific statutory rights. Furthermore, while any voter registered in a town or ward has the right to "challenge" another voter in that town or ward, he or she is not recognized in the statutes as a "Challenger." RSA 666:4; RSA 666:5

"Challengers" rarely actually challenge voters, more often they are tracking who votes for get-out-the-vote efforts or as trained monitors of the conduct of the election for the political parties.

Recount Checklist

PREPARATION IS THE SECRET TO SUCCESS

Challenger RECOUNT CHECKLIST Send written request to Moderator before recount for the following items.

1.	Copies of the sample Ballots.
2.	General Election moderators report showing overvotes from every Accu-vote machine.
3.	Connected zero report. – Long Tape (take pictures/ video)
4.	Moderator's worksheet. (Ballots spoiled and cast)
5.	Moderators certificate. (How many Blank Ballots started with)
6.	Names on election checklist report. (supervisor of the checklist)
7.	Pre-election test results = all ballot counting machines. (zero tape /check software / date/time)
8.	All ballots, including absentee ballot materials, cast, uncast, federal office only, UOCA VA, FW (not this election) AB, spoiled and rejected ballots.

Official return of votes.

Candidate write-in return.

9.

10.

- **11.** (Old Machines) Signed Copy of completed work or certification that each <u>AccuVote Machine used in the election</u>, was in compliance and certified to the last: April 9, 2010 Security Update from Ballot Law Commission.
- 12. Request Chain of Custody form for Ballot Boxes. (**See important instructions that election officials must follow on the bottom of this form) Copy can be found in the Sec. of State Election Procedures Manual. This form is mandatory and is subject to 91A. Right to Know requirements.

Day of Recount – Chain of Custody of Boxes/ ballots Doc. – Review matches Form

Before recount you want to see and take pictures of Chain of Custody / - Ballots / Boxes.

chrome-

extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.sos.nh.gov/sites/g/files/ehbemt561/files/inline-documents/sonh/epm-2022_2023-ada.pdf

Ref: Page 397-399 NH Election Law Procedure manual



BACK UP

Role Descriptions for ELECTIONS

Inspector of Election (as defined by RSA 658) 658:3 Qualifications. – The inspectors of election shall be registered to vote at the polling place where they serve.

658:4 Oath; Term. – Each inspector of election shall be sworn to the faithful performance of his or her duties and shall hold office for 2 years from August 1 in the year in which he or she is appointed or until a successor is appointed and qualified.

658:25 – Designation of Ballot Clerks. – Two of the inspectors, one from each of the 2 political parties, shall be designated by the moderator at the opening of the polls to act as ballot clerks. They shall have charge of the ballots and shall furnish them to the voters. They shall be given a duplicate copy of the checklist by the town or ward clerk. The other inspectors shall be assigned such duties in the polling place as the moderator may determine including, but not limited to, the relief of the ballot clerks and the assistance of voters marking their ballots as provided in RSA 659:20.

Poll Challenger (as defined by RSA 666)

Challengers Appointed by Party Committee. – The state committee of a political party may appoint a person to act as challenger of voters at any polling place in the state at a state election. A city or town committee of such a party may appoint a person to act as such challenger at any polling place in such city or town at a town election, business meeting, or city election. A statement signed by the chairman of the committee appointing him shall be sufficient evidence of the authority of any such challenger. He may be reasonably compensated for his services by the political party whose committee appointed him. He shall be assigned by the moderator or other election officer presiding at the polling place to such position within the polling place as will enable him to see and hear each voter as he offers to vote. Nothing herein contained shall deprive any other person of the right to challenge a voter as provided by law.

Poll Watcher

Any member of the public has a right to observe the conduct of an election from outside the rail. These individuals are colloquially known as "Poll Observers" or "Poll Watchers." These observers do not have any special legal status. Anyone present, who has not been officially designated a "challenger" (see above) in writing by the state chair of a political party, but is present on behalf of a political party or candidate may be called a poll watcher or observer. Such an individual has the same status as any other member of the public, even if they are present at the request of a political party and performing poll watching functions. Poll watching functions include, but are not limited to, tracking who has voted and reporting this back to get-out-the-vote efforts or monitoring the conduct of the election and reporting concerns back to a political party election day legal operation. Well, conducted political party election day legal operations often help moderators quickly identify concerns with election procedures or election official performance.