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Lori Shibinette  
Commissioner

Patricia M. Tilley  
Director

FIS 21 255

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

***DIVISION OF PUBLIC HEALTH SERVICES***  
29 HAZEN DRIVE, CONCORD, NH 03301  
603-271-4501 1-800-852-3345 Ext. 4501  
Fax: 603-271-4827 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 24, 2021

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Infectious Disease Control, to accept and expend federal funds in the amount of \$22,495,752 from the Centers for Disease Control and Prevention (CDC) to fund the Immunization Program as mandated by the American Rescue Plan effective upon approval by the Fiscal Committee and Governor and Executive Council through June 30, 2023, and further authorize the funds to be allocated as follows. 100% Federal Funds.
2. Contingent upon approval of Requested Action #1, pursuant to RSA 124:15, authorize the Department of Health and Human Services, Division of Public Health Services to create twelve (12) new positions for Immunization purposes effective upon approval by the Fiscal Committee and Governor and Executive Council through June 30, 2023. 100% Federal Funds.

**05-95-90-902510-2495-HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF INFECTIOUS DISEASE CONTROL, IMMUNIZATION-ARP**

SFY2022 Class/Object	Class Title	Current Authorized Budget	This Request	Adjusted Budget
<b>Revenue</b>				
000-404706	Federal Funds	\$ -	\$ 22,495,752	\$ 22,495,752
	General Funds	\$ -		\$ -
<b>Total Revenue:</b>			<b>\$ 22,495,752</b>	<b>\$ 22,495,752</b>
<b>Expense</b>				
018-500106	Overtime	\$ -	\$ 280,049	\$ 280,049
020-500200	Current Expenses	\$ -	\$ 36,000	\$ 36,000
037-500173	Technology-Hardware	\$ -	\$ 49,100	\$ 49,100
038-500175	Technology-Software	\$ -	\$ 55,848	\$ 55,848
039-500188	Telecommunications	\$ -	\$ 1,000	\$ 1,000
041-500801	Audit Fund Set Aside	\$ -	\$ 26,403	\$ 26,403
042-500620	Post Retirements Benefits	\$ -	\$ 217,467	\$ 217,467
059-500117	Temp Full Time	\$ -	\$ 2,177,228	\$ 2,177,228
060-500601	Benefits	\$ -	\$ 1,197,475	\$ 1,197,475
070-500704	In State Travel Reimb	\$ -	\$ 10,080	\$ 10,080
102-500731	Contracts for Program Services	\$ -	\$ 18,445,102	\$ 18,445,102
<b>Total Expense:</b>		<b>\$ -</b>	<b>\$ 22,495,752</b>	<b>\$ 22,495,752</b>

**EXPLANATION**

This request is being made to accept additional grant funds available for SFY 2022 and SFY 2023 to administer and support programmatic needs to focus on the work of implementing and expanding New Hampshire's COVID-19 vaccination program under the American Rescue Plan Act of 2021. The funding will be instrumental in the continuation of statewide plans with key partners for the distribution and administration of the SARS-CoV-2 vaccine(s), as well as providing additional resources to support the on-going Immunization Information System (IIS) implementation, instrumental in overall vaccine accountability for the receipt, distribution and administration of the SARS-Co-V2 vaccine(s).

The NH Immunization Section received notification of three (3) additional COVID-19 supplemental awards, totaling \$31,686,231. The amount of \$26,403,187 is coming to the state via the U.S. Centers for Disease Control and Prevention (CDC), from the American Rescue Plan Act (ARP), P.L. 117-2. The purpose of the award is to support programmatic needs to focus on the work of implementing and expanding New Hampshire's COVID-19 vaccination program.

The funds are to be budgeted as follows:

- Class 018      The funds will be used to pay overtime expenses for staff engaged in COVID-19 vaccination response efforts including operations and call center.
- Class 020      The funds will be used to pay for current expense item such as vaccine shipping supplies (containers, dry ice, postage), office supplies for staff, printing and copying.

- Class 037 The funds will be used to pay for computer hardware for new staff hired to perform COVID-19 vaccination response activities and to replace 10 old computers of existing staff.
- Class 038 The funds will be used to pay for computer software required to read/edit NHIIS HL7 messages during onboarding of COVID-19 Vaccine providers and develop/edit e-learning training modules.
- Class 041 The funds will be used to pay for audit fund set aside.
- Class 042 The funds will be used to pay for post-retirement expense.
- Class 059 The funds will be used to pay for 12 new full time temporary positions which include:

**Program Specialist III:** This Health Communication Specialist position is responsible for supporting COVID-19 vaccine communication, education and outreach, as well as health equity efforts. This position will collaborate with internal and external partners to increase vaccine confidence and ensure messaging targets individuals with different levels of health/digital/science literacy.

**System Development Specialist III:** Five (5) NH IIS Data Quality Specialists positions are responsible for facilitating onboarding of over 400 NH vaccine providers who are establishing an interface with NHIIS for purposes of electronic reporting of vaccine administration and inventory. These positions will be responsible for assisting providers with data entry into the IIS, manually reviewing data reported via electronic interface for quality and responding to Help Desk requests.

**Program Specialist IV:** This Grant Coordinator position is responsible for supporting the coordination of NH Immunization Section public health response grants and cooperative agreements as the section has grown from managing 1 core award at approximately \$2.5 million to now having oversight of multiple COVID Supplemental awards totaling over \$50 million. This position will assist in the development of budgets and preparation of periodic statistical and narrative reports on programs for Federal reporting.

**System Development Specialist IV:** Five (5) NH IIS Onboarding Specialists positions are responsible for facilitating onboarding of over 400 NH vaccine providers who are establishing an interface with NHIIS for purposes of electronic reporting of vaccine administration and inventory. Currently vaccine providers have to double document vaccine information in order to share it with NH and other providers. Once these interfaces are created, that burden will no longer be required. These positions will support provider implementation of this interface (HL7 two-way messaging) and provide technical assistance during iterative cycles of testing the interoperability of connections between provider and the NH IIS.

- Class 060 The funds will be used to pay for benefits associated with the 12 positions above.
- Class 070 The funds will be used to pay for in-state travel to perform sub-recipient monitoring, required site visits of vaccine providers and in-person technical assistance.
- Class 102 The funds will be used to pay for contracts with multiple vendors for the purpose of implementing data system enhancements required to support COVID-19 vaccination response effort, utilizing technology to onboard and support COVID-19 Vaccine Providers, increasing vaccine access and uptake, developing/disseminating vaccine education/communications campaigns and providing temporary staffing.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: These funds may not be used to offset General Funds as they are specifically granted to the State for the purpose of providing the services described above.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 21, 1981:

1. List of personnel involved: 12 new positions will be created utilizing this funding including; Grant Coordinator, Health Communications Specialist, 5 NH IIS Data Quality Analyst and 5 NH IIS Onboarding Specialist
2. Nature, Need, and Duration: Creation of these positions will support the COVID-19 response by increasing the state's capacity to implement effective immunization programs to prevent the occurrence of deadly infectious diseases, including COVID-19. These positions support critical immunization program functions related to ensuring: program oversight, quality assurance, communication with stakeholders, sub-recipient monitoring, compliance with Federal requirements and reporting, onboarding and technical assistance of information and data systems for COVID health care providers, increasing vaccination rates especially among populations disproportionately affected by COVID-19 and promoting campaigns to address vaccine hesitancy and promote vaccine confidence. The need for these positions to be filled is urgent, especially in light of COVID response team demobilization. The duration for these positions will be 36 months, with the exception of three NH IIS Data Quality Analysts and three NH IIS Onboarding Specialists who will have a duration of 30 months.
3. Relationship to existing agency programs: This new funding will support the evolving needs of the pandemic response.
4. Has a similar program been requested of the legislature and denied? No
5. Why wasn't funding included in the agency's budget request? At the time of budget submission it was not known that this ARPA COVID-19 funding would be available.
6. Can portions of the grant funds be utilized? All grant dollars are being used for this request.
7. Estimate the funds required to continue this position(s): The positions necessary for this work will not be permanent.

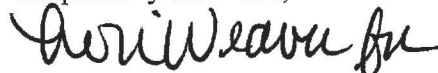
These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: Statewide

Source of Funds: 100% Federal Funds from the Centers for Disease Control and Prevention (CDC). The notice of three supplemental funds awarded were received March 29, 2021, March 31, 2021 and May 5, 2021. They were not added to the operating budget because these are new funds recently granted to the State to assist in the public health Coronavirus response and were not anticipated at the time the budget was developed.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,



Lori A. Shibinette  
Commissioner







**Recipient Information**

**1. Recipient Name**

New Hampshire DHHS  
129 PLEASANT ST  
CONCORD, NH 03301-3852  
[NO DATA]

**2. Congressional District of Recipient**

02

**3. Payment System Identifier (ID)**

1026000618B5

**4. Employer Identification Number (EIN)**

026000618

**5. Data Universal Numbering System (DUNS)**

011040545

**6. Recipient's Unique Entity Identifier**

**7. Project Director or Principal Investigator**

Ms. Colleen M. Haggerty  
N/A  
colleen.m.haggerty@dhhs.nh.gov  
603-271-4482

**8. Authorized Official**

Ms. Lisa M. Morris  
Director  
lisa.morris@dhhs.nh.gov  
603-271-4110

**Federal Agency Information**

CDC Office of Financial Resources

**9. Awarding Agency Contact Information**

Freda Johnson  
wve2@cdc.gov  
770.488.3107

**10. Program Official Contact Information**

Gayle Daniels  
gzs4@cdc.gov  
404-639-6357

**Federal Award Information**

**11. Award Number**

6 NH23IP922595-02-04

**12. Unique Federal Award Identification Number (FAIN)**

NH23IP922595

**13. Statutory Authority**

Sections 317, 317(k)(2) of the Public Health Service Act (42 U.S.C. Sections 247b, 247b(k)(2) and 247c), as amended.

**14. Federal Award Project Title**

CDC-RFA-IP19-1901 Immunization and Vaccines for Children

**15. Assistance Listing Number**

93.268

**16. Assistance Listing Program Title**

Immunization Cooperative Agreements

**17. Award Action Type**

Supplement

**18. Is the Award R&D?**

No

**Summary Federal Award Financial Information**

<b>19. Budget Period Start Date</b>	07/01/2020	- End Date	06/30/2021	
<b>20. Total Amount of Federal Funds Obligated by this Action</b>				\$12,748,714.00
20a. Direct Cost Amount				\$12,748,714.00
20b. Indirect Cost Amount				\$0.00
<b>21. Authorized Carryover</b>				\$950,000.00
<b>22. Offset</b>				\$0.00
<b>23. Total Amount of Federal Funds Obligated this budget period</b>				\$16,061,234.00
<b>24. Total Approved Cost Sharing or Matching, where applicable</b>				\$0.00
<b>25. Total Federal and Non-Federal Approved this Budget Period</b>				\$28,809,948.00
<b>26. Project Period Start Date</b>	07/01/2019	- End Date	06/30/2024	
<b>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period</b>				\$33,178,264.00

**28. Authorized Treatment of Program Income**

ADDITIONAL COSTS

**29. Grants Management Officer - Signature**

Brownie Anderson-Rana  
Grants Management Officer

**30. Remarks**



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 6 NH23IP922595-02-04

FAIN# NH23IP922595

Federal Award Date: 03/29/2021

<p><b>Recipient Information</b></p> <p><b>Recipient Name</b>          New Hampshire DHHS          129 PLEASANT ST          CONCORD, NH 03301-3852          [NO DATA]</p> <p><b>Congressional District of Recipient</b>          02</p> <p><b>Payment Account Number and Type</b>          1026000618B5</p> <p><b>Employer Identification Number (EIN) Data</b>          026000618</p> <p><b>Universal Numbering System (DUNS)</b>          011040545</p> <p><b>Recipient's Unique Entity Identifier</b>          Not Available</p>
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<p><b>31. Assistance Type</b>          Cooperative Agreement</p> <p><b>32. Type of Award</b>          Demonstration</p>
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<p><b>33. Approved Budget</b>          (Excludes Direct Assistance)</p> <p>I. Financial Assistance from the Federal Awarding Agency Only</p> <p>II. Total project costs including grant funds and all other financial participation</p>	
<p>a. Salaries and Wages</p> <p>b. Fringe Benefits</p> <p>    c. Total Personnel Costs</p> <p>d. Equipment</p> <p>e. Supplies</p> <p>f. Travel</p> <p>g. Construction</p> <p>h. Other</p> <p>i. Contractual</p>	<p>\$1,116,450.00</p> <p>\$509,324.00</p> <p>\$1,625,774.00</p> <p>\$167,536.00</p> <p>\$239,632.00</p> <p>\$26,267.00</p> <p>\$0.00</p> <p>\$25,106,097.00</p> <p>\$2,243,480.00</p>
<b>j. TOTAL DIRECT COSTS</b>	<b>\$29,408,786.00</b>
<b>k. INDIRECT COSTS</b>	<b>\$351,162.00</b>
<b>l. TOTAL APPROVED BUDGET</b>	<b>\$29,759,948.00</b>
<b>m. Federal Share</b>	<b>\$29,759,948.00</b>
<b>n. Non-Federal Share</b>	<b>\$0.00</b>

<b>34. Accounting Classification Codes</b>						
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION	FINANCIAL ASSISTANCE	APPROPRIATION
1-9390GWA	20NH23IP922595C6	IP	41.51		\$12,748,714.00	75-X-0943



**DEPARTMENT OF HEALTH AND HUMAN SERVICES** Notice of Award

Centers for Disease Control and Prevention

Award# 6 NH23IP922595-02-04

FAIN# NH23IP922595

Federal Award Date: 03/29/2021

**Direct Assistance**

BUDGET CATEGORY	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

# AWARD ATTACHMENTS

New Hampshire DHHS

6 NH23IP922595-02-04

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1. Terms and Conditions NH



## ADDITIONAL TERMS AND CONDITIONS OF AWARD

**Incorporation:** In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federalregulationspolicies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number IP19- 1901, entitled, *Immunization and Vaccines for Children*, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

**Supplemental Component Funding:** Additional funding in the amount \$12,748,714 is approved for the Year 02 budget period, which is July 1, 2020 through June 30, 2021.

**Recipients have until June 30, 2024 to expend all COVID-19 funds herein and previously funded.**

**Overtime:** Because overtime costs are a very likely and reasonable expense during the response to COVID-19, CDC will allow recipients to include projected overtime in their budgets. Recipients should be careful to estimate costs based on current real-time needs and will still be required to follow federal rules and regulations in accounting for the employees' time and effort.

**Coronavirus Disease 2019 (COVID-19) Funds:** A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the "CARES Act") (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); and/or the Consolidated Appropriations Act, 2021, Division M - Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (P.L. 116-260), the American Rescue Plan Act of 2021 (P.L. 117-2) agrees, as applicable to the award, to: 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual's home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and 3) assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

In addition, to the extent applicable, Recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS-CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC. HHS laboratory reporting [guidance](https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf) is posted at: <https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf>.

Further, consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the purpose of this award, and the underlying funding, the recipient is expected to provide to CDC copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.

### **Unallowable Costs:**

- Research
- Clinical care
- Publicity and propaganda (lobbying):
  - o Other than for normal and recognized executive-legislative relationships, no funds may be used for:

- publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
- the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
- See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients:  
[https://www.cdc.gov/grants/documents/Anti-Lobbying\\_Restrictions\\_for\\_CDC\\_Grantees\\_July\\_2012.pdf](https://www.cdc.gov/grants/documents/Anti-Lobbying_Restrictions_for_CDC_Grantees_July_2012.pdf)
- All unallowable costs cited in CDC-RFA-IP19-1901 remain in effect, unless specifically amended in this guidance, in accordance with 45 CFR Part 75 - Uniform Administrative Requirements, Cost Principles, And Audit Requirements for HHS Awards.

**COVID-19 Funding Budget Revision Requirement:** The recipient must submit a revised budget with a narrative justification within 60 days of receipt of the Notice of Award. If the date falls on a weekend or holiday, the submission will be due the following business day. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the Awarding Agency Contact Information section on the first page before the due date.

## REPORTING REQUIREMENTS

**Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIS):** Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services  
 Wayne Woods, Grants Management Specialist Centers for Disease Control and Prevention  
 Branch 1  
 2939 Flowers Road, MS-TV-2 Atlanta, GA 30341  
 Email: [kuv1@cdc.gov](mailto:kuv1@cdc.gov) (Include "Mandatory Grant Disclosures" in subject line)  
**AND**

U.S. Department of Health and Human Services Office of the Inspector General  
 ATTN: Mandatory Grant Disclosures, Intake Coordinator 3301 Independence Avenue, SW Cohen  
 Building, Room 5527 Washington, DC 20201  
 Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email:  
[MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.



Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

#### **PAYMENT INFORMATION**

*The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1- 800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to [hhstips@oig.hhs.gov](mailto:hhstips@oig.hhs.gov) or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.*

**Payment Management System Subaccount:** Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified on the bottom of **Page 2** of the Notice of Award must be known to draw down funds.

**Stewardship:** The recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to your cooperative agreement are allowable, allocable, and reasonable and that they address the highest priority needs as they relate to this program.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 6 NH23IP922595-02-05

FAIN# NH23IP922595

Federal Award Date: 03/31/2021

Recipient Information

1. Recipient Name

New Hampshire DHHS
129 PLEASANT ST
CONCORD, NH 03301-3852
[NO DATA]

2. Congressional District of Recipient

02

3. Payment System Identifier (ID)

1026000618B5

4. Employer Identification Number (EIN)

026000618

5. Data Universal Numbering System (DUNS)

011040545

6. Recipient's Unique Entity Identifier

7. Project Director or Principal Investigator

Ms. Colleen M. Haggerty
N/A
colleen.m.haggerty@dhhs.nh.gov
603-271-4482

8. Authorized Official

Ms. Lisa M. Morris
Director
lisa.morris@dhhs.nh.gov
603-271-4110

Federal Agency Information

CDC Office of Financial Resources

9. Awarding Agency Contact Information

Freda Johnson
wve2@cdc.gov
770.488.3107

10. Program Official Contact Information

Gayle Daniels
gzs4@cdc.gov
404-639-6357

Federal Award Information

11. Award Number

6 NH23IP922595-02-05

12. Unique Federal Award Identification Number (FAIN)

NH23IP922595

13. Statutory Authority

Sections 317, 317(k)(2) of the Public Health Service Act (42 U.S.C. Sections 247b, 247b(k)(2) and 247c), as amended.

14. Federal Award Project Title

CDC-RFA-IP19-1901 Immunization and Vaccines for Children

15. Assistance Listing Number

93.268

16. Assistance Listing Program Title

Immunization Cooperative Agreements

17. Award Action Type

Supplement

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date 07/01/2020 - End Date 06/30/2021

20. Total Amount of Federal Funds Obligated by this Action \$17,939,267.00

20a. Direct Cost Amount \$17,939,267.00

20b. Indirect Cost Amount \$0.00

21. Authorized Carryover \$950,000.00

22. Offset \$0.00

23. Total Amount of Federal Funds Obligated this budget period \$16,061,234.00

24. Total Approved Cost Sharing or Matching, where applicable \$0.00

25. Total Federal and Non-Federal Approved this Budget Period \$34,000,501.00

26. Project Period Start Date 07/01/2019 - End Date 06/30/2024

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period \$51,117,531.00

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Brownie Anderson-Rana
Grants Management Officer

30. Remarks

This funding is related to the activities under COVID-19 Vaccination Supplement 4 (April 2021)



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 6 NH23IP922595-02-05

FAIN# NH23IP922595

Federal Award Date: 03/31/2021

<p><b>Recipient Information</b></p> <p><b>Recipient Name</b>          New Hampshire DHHS          129 PLEASANT ST          CONCORD, NH 03301-3852          [NO DATA]</p> <p><b>Congressional District of Recipient</b>          02</p> <p><b>Payment Account Number and Type</b>          1026000618B5</p> <p><b>Employer Identification Number (EIN) Data</b>          026000618</p> <p><b>Universal Numbering System (DUNS)</b>          011040545</p> <p><b>Recipient's Unique Entity Identifier</b>          Not Available</p>
<p><b>31. Assistance Type</b>          Cooperative Agreement</p> <p><b>32. Type of Award</b>          Demonstration</p>

<p><b>33. Approved Budget</b>          (Excludes Direct Assistance)</p>	
<p>I. Financial Assistance from the Federal Awarding Agency Only</p>	
<p>II. Total project costs including grant funds and all other financial participation</p>	
a. Salaries and Wages	\$1,116,450.00
b. Fringe Benefits	\$509,324.00
c. Total Personnel Costs	\$1,625,774.00
d. Equipment	\$167,536.00
e. Supplies	\$239,632.00
f. Travel	\$26,267.00
g. Construction	\$0.00
h. Other	\$43,050,761.00
i. Contractual	\$3,188,083.00
<b>j. TOTAL DIRECT COSTS</b>	<b>\$48,298,053.00</b>
<b>k. INDIRECT COSTS</b>	<b>\$351,162.00</b>
<b>l. TOTAL APPROVED BUDGET</b>	<b>\$48,649,215.00</b>
<b>m. Federal Share</b>	<b>\$34,950,501.00</b>
<b>n. Non-Federal Share</b>	<b>\$0.00</b>

<p><b>34. Accounting Classification Codes</b></p>					
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
1-9390GKL	20NH23IP922595C5	IP	41.51	\$5,283,044.00	75-2124-0943
1-9390GWA	20NH23IP922595C6	IP	41.51	\$12,656,223.00	75-X-0943





**DEPARTMENT OF HEALTH AND HUMAN SERVICES** Notice of Award

Centers for Disease Control and Prevention

Award# 6 NH23IP922595-02-05

FAIN# NH23IP922595

Federal Award Date: 03/31/2021

**Direct Assistance**

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# AWARD ATTACHMENTS

New Hampshire DHHS

6 NH23IP922595-02-05

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1. Terms and Conditions-New Hampshire

## ADDITIONAL TERMS AND CONDITIONS OF AWARD

**Incorporation:** In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federalregulationspolicies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number IP19- 1901, entitled, *Immunization and Vaccines for Children*, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

**Supplemental Component Funding:** Additional funding in the amount \$17,939,267 is approved for the Year 02 budget period, which is July 1, 2020 through June 30, 2021.

**Recipients have until June 30, 2024 to expend all COVID-19 funds herein and previously funded.**

**Overtime:** Because overtime costs are a very likely and reasonable expense during the response to COVID-19, CDC will allow recipients to include projected overtime in their budgets. Recipients should be careful to estimate costs based on current real-time needs and will still be required to follow federal rules and regulations in accounting for the employees' time and effort.

**Coronavirus Disease 2019 (COVID-19) Funds:** A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the "CARES Act") (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); and/or the Consolidated Appropriations Act, 2021, Division M - Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (P.L. 116-260), the American Rescue Plan Act of 2021 (P.L. 117-2) agrees, as applicable to the award, to: 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual's home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and 3) assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

In addition, to the extent applicable, Recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS-CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC. HHS laboratory reporting [guidance](https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf) is posted at: <https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf>.

Further, consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the purpose of this award, and the underlying funding, the recipient is expected to provide to CDC copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.

### **Unallowable Costs:**

- Research
- Clinical care
- Publicity and propaganda (lobbying):
  - Other than for normal and recognized executive-legislative relationships, no funds may be used for:

- publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
- the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
- See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients:  
[https://www.cdc.gov/grants/documents/Anti-Lobbying\\_Restrictions\\_for\\_CDC\\_Grantees\\_July\\_2012.pdf](https://www.cdc.gov/grants/documents/Anti-Lobbying_Restrictions_for_CDC_Grantees_July_2012.pdf)
- All unallowable costs cited in CDC-RFA-IP19-1901 remain in effect, unless specifically amended in this guidance, in accordance with 45 CFR Part 75 - Uniform Administrative Requirements, Cost Principles, And Audit Requirements for HHS Awards.

**COVID-19 Funding Budget Revision Requirement:** The recipient must submit a revised budget with a narrative justification within 60 days of receipt of the Notice of Award. If the date falls on a weekend or holiday, the submission will be due the following business day. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the Awarding Agency Contact Information section on the first page before the due date.

## REPORTING REQUIREMENTS

**Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIS):** Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services  
 Wayne Woods, Grants Management Specialist Centers for Disease Control and Prevention  
 Branch 1  
 2939 Flowers Road, MS-TV-2 Atlanta, GA 30341  
 Email: [kuy1@cdc.gov](mailto:kuy1@cdc.gov) (Include "Mandatory Grant Disclosures" in subject line)  
**AND**

U.S. Department of Health and Human Services Office of the Inspector General  
 ATTN: Mandatory Grant Disclosures, Intake Coordinator 3301 Independence Avenue, SW Cohen  
 Building, Room 5527 Washington, DC 20201  
 Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email:  
[MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.



Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

#### **PAYMENT INFORMATION**

*The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1- 800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to [hhstips@oig.hhs.gov](mailto:hhstips@oig.hhs.gov) or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.*

**Payment Management System Subaccount:** Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified on the bottom of **Page 2** of the Notice of Award must be known to draw down funds.

**Stewardship:** The recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to your cooperative agreement are allowable, allocable, and reasonable and that they address the highest priority needs as they relate to this program.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.





<b>Recipient Information</b>
<p><b>1. Recipient Name</b> New Hampshire DHHS 129 PLEASANT ST CONCORD, NH 03301-3852 [NO DATA]</p> <p><b>2. Congressional District of Recipient</b> 02</p> <p><b>3. Payment System Identifier (ID)</b> 1026000618B5</p> <p><b>4. Employer Identification Number (EIN)</b> 026000618</p> <p><b>5. Data Universal Numbering System (DUNS)</b> 011040545</p> <p><b>6. Recipient's Unique Entity Identifier</b></p> <p><b>7. Project Director or Principal Investigator</b> Ms. Anne Marie Mercuri N/A annemarie.mercuri@dhhs.nh.gov 603.271.4261</p> <p><b>8. Authorized Official</b> Ms. Lisa M. Morris Director lisa.morris@dhhs.nh.gov 603-271-4110</p>
<p><b>Federal Agency Information</b> CDC Office of Financial Resources</p> <p><b>9. Awarding Agency Contact Information</b> Ms. Kathy Raible-GMS kcr8@cdc.gov 770-488-2045</p> <p><b>10. Program Official Contact Information</b> Gayle Daniels gzs4@cdc.gov 404-639-6357</p>

<b>Federal Award Information</b>
<p><b>11. Award Number</b> 6 NH23IP922595-02-06</p> <p><b>12. Unique Federal Award Identification Number (FAIN)</b> NH23IP922595</p> <p><b>13. Statutory Authority</b> Sections 317, 317(k)(2) of the Public Health Service Act (42 U.S.C. Sections 247b, 247b(k)(2) and 247c), as amended.</p> <p><b>14. Federal Award Project Title</b> CDC-RFA-IP19-1901 Immunization and Vaccines for Children</p> <p><b>15. Assistance Listing Number</b> 93.268</p> <p><b>16. Assistance Listing Program Title</b> Immunization Cooperative Agreements</p> <p><b>17. Award Action Type</b> Supplement</p> <p><b>18. Is the Award R&amp;D?</b> No</p>

<b>Summary Federal Award Financial Information</b>	
<b>19. Budget Period Start Date</b>	07/01/2020 - End Date 06/30/2021
<b>20. Total Amount of Federal Funds Obligated by this Action</b>	\$998,250.00
20a. Direct Cost Amount	\$998,250.00
20b. Indirect Cost Amount	\$0.00
<b>21. Authorized Carryover</b>	\$950,000.00
<b>22. Offset</b>	\$0.00
<b>23. Total Amount of Federal Funds Obligated this budget period</b>	\$46,749,215.00
<b>24. Total Approved Cost Sharing or Matching, where applicable</b>	\$0.00
<b>25. Total Federal and Non-Federal Approved this Budget Period</b>	\$47,747,465.00
<b>26. Project Period Start Date</b>	07/01/2019 - End Date 06/30/2024
<b>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period</b>	Not Available

<p><b>28. Authorized Treatment of Program Income</b> ADDITIONAL COSTS</p> <p><b>29. Grants Management Officer - Signature</b> Brownie Anderson-Rana Grants Management Officer</p>
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<b>30. Remarks</b>
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Award# 6 NH23IP922595-02-06

FAIN# NH23IP922595

Federal Award Date: 05/03/2021

Recipient Information
<b>Recipient Name</b> New Hampshire DHHS 129 PLEASANT ST CONCORD, NH 03301-3852 [NO DATA]
<b>Congressional District of Recipient</b> 02
<b>Payment Account Number and Type</b> 1026000618B5
<b>Employer Identification Number (EIN) Data</b> 026000618
<b>Universal Numbering System (DUNS)</b> 011040545
<b>Recipient's Unique Entity Identifier</b> Not Available
<b>31. Assistance Type</b> Cooperative Agreement
<b>32. Type of Award</b> Demonstration

33. Approved Budget (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$1,116,450.00
b. Fringe Benefits	\$509,324.00
c. Total Personnel Costs	\$1,625,774.00
d. Equipment	\$167,536.00
e. Supplies	\$239,632.00
f. Travel	\$26,267.00
g. Construction	\$0.00
h. Other	\$44,043,614.00
i. Contractual	\$2,243,480.00
<b>j. TOTAL DIRECT COSTS</b>	<b>\$48,346,303.00</b>
<b>k. INDIRECT COSTS</b>	<b>\$351,162.00</b>
<b>l. TOTAL APPROVED BUDGET</b>	<b>\$48,697,465.00</b>
<b>m. Federal Share</b>	<b>\$48,697,465.00</b>
<b>n. Non-Federal Share</b>	<b>\$0.00</b>

**34. Accounting Classification Codes**

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
1-9390GZB	20NH23IP922595VWCC6	IP	41.51	\$998,250.00	75-X-0943
1-9390GWA	20NH23IP922595C6	IP	41.51	\$0.00	75-X-0943



**DEPARTMENT OF HEALTH AND HUMAN SERVICES** Notice of Award

Centers for Disease Control and Prevention

Award# 6 NH23IP922595-02-06

FAIN# NH23IP922595

Federal Award Date: 05/03/2021

**Direct Assistance**

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

# AWARD ATTACHMENTS

New Hampshire DHHS

6 NH23IP922595-02-06

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1. Revised Terms and Conditions

## **ADDITIONAL TERMS AND CONDITIONS OF AWARD**

**Incorporation:** In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at

<https://www.cdc.gov/grants/federalregulationspolicies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number IP19- 1901, entitled, *Immunization and Vaccines for Children*, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

**Supplemental Component Funding:** Additional funding in the amount **\$998,250** is approved for the Year 02 budget period, which is July 1, 2020 through June 30, 2021.

**Recipients have until June 30, 2024 to expend all COVID-19 funds herein and previously funded.**

**Overtime:** Because overtime costs are a very likely and reasonable expense during the response to COVID-19, CDC will allow recipients to include projected overtime in their budgets. Recipients should be careful to estimate costs based on current real-time needs and will still be required to follow federal rules and regulations in accounting for the employees' time and effort.

**Coronavirus Disease 2019 (COVID-19) Funds:** A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the "CARES Act") (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); and/or the Consolidated Appropriations Act, 2021, Division M - Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (P.L. 116-260), the American Rescue Plan Act of 2021 (P.L. 117-2) agrees, as applicable to the award, to: 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual's home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and 3) assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

In addition, to the extent applicable, Recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS- CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC. HHS laboratory reporting [guidance](https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf) is posted at: <https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf>.

Further, consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the purpose of this award, and the underlying funding, the recipient is expected to provide to CDC copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.



**Unallowable Costs:**

- Research
- Clinical care
- Publicity and propaganda (lobbying):
  - Other than for normal and recognized executive-legislative relationships, no funds may be used for:
    - publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
    - the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
  - See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients:  
[https://www.cdc.gov/grants/documents/Anti-Lobbying\\_Restrictions\\_for\\_CDC\\_Grantees\\_July\\_2012.pdf](https://www.cdc.gov/grants/documents/Anti-Lobbying_Restrictions_for_CDC_Grantees_July_2012.pdf)
- All unallowable costs cited in CDC-RFA-IP19-1901 remain in effect, unless specifically amended in this guidance, in accordance with 45 CFR Part 75 - Uniform Administrative Requirements, Cost Principles, And Audit Requirements for HHS Awards.

**COVID-19 Funding Budget Revision Requirement:** The recipient must submit a revised budget with a narrative justification by May 31, 2021. If the date falls on a weekend or holiday, the submission will be due the following business day. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the Awarding Agency Contact Information section on the first page before the due date.

**REPORTING REQUIREMENTS**

**Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIIS):** Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services  
Kathy Raible, Grants Management Specialist  
Centers for Disease Control and Prevention  
Branch 1  
2939 Flowers Road, MS-TV-2  
Atlanta, GA 30341  
Email: [kr8@cdc.gov](mailto:kr8@cdc.gov) (Include "Mandatory Grant Disclosures" in subject line)

**AND**

U.S. Department of Health and Human Services  
Office of the Inspector General  
ATTN: Mandatory Grant Disclosures, Intake Coordinator  
3301 Independence Avenue, SW  
Cohen Building, Room 5527  
Washington, DC 20201  
Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email:  
[MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

**PAYMENT INFORMATION**

*The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1- 800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to [hhstips@oig.hhs.gov](mailto:hhstips@oig.hhs.gov) or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.*

**Payment Management System Subaccount:** Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified on the bottom of **Page 2** of the Notice of Award must be known to draw down funds.

**Stewardship:** The recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to your cooperative agreement are allowable, allocable, and reasonable and that they address the highest priority needs as they relate to this program.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.



*State Of New Hampshire*  
DIVISION OF PERSONNEL  
Department of Administrative Services  
54 Regional Drive, Suite 5  
Concord, New Hampshire 03301

CHARLES M. ARLINGHAUS  
Commissioner  
(603) 271-3201

LORRIE A. RUDIS  
Director of Personnel  
(603) 271-3261

August 13, 2021

Ms. Marilyn G. Doe, Interim Director  
Department of Health & Human Services  
129 Pleasant Street  
Concord, NH 03301

**Regarding:** Request to establish five (5) full-time temporary Systems Development Specialist III, LG 23 positions pay schedule A000 – positions #9T3121, #9T3122, #9T3123, #9T3124, and #9T3125.

Dear Ms. Doe,

The Division of Personnel approves your request received on June 24, 2021 for the Department of Health & Human Services to establish positions #9T3121, #9T3122, #9T3123, #9T3124, and #9T3125 as a full-time temporary Systems Development Specialist III, LG 23; pending approval of funding.

These positions are being established to support the COVID-19 response by increasing the state's capacity to implement effective immunization programs to prevent the reoccurrence of deadly infectious diseases, including COVID-19. Due to demobilization of the National Guard service members, it is of high importance to establish these positions to support immunization program functions related to COVID-19 vaccine operations, communications, data systems and quality assurance.

The five (5) Systems Development Specialist III, Data Quality Specialist positions facilitate the onboarding of over 400 NH vaccine providers who are establishing an interface with NHIS for purposes of electronic reporting of vaccine administration and inventory. These positions will be responsible for assisting providers with data entry into the information system, manually reviewing data reported via electronic interface for quality and responding to Help Desk requests.

These position numbers will be inactive until you receive funding approval from the Fiscal Committee per RSA 124:15.

It will be your responsibility to bring the request for funding before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify the Division of Personnel, Operations Section at [CentralHRProcessing@nh.gov](mailto:CentralHRProcessing@nh.gov) so that we may process the Work Unit and approved SJD.

Sincerely,

Marianne Rechy  
Classification & Compensation Administrator

Cc: Lorrie Rudis, Director of Personnel  
Laurie Spring, Assistant Director  
Rita Mann, Senior Human Resources Technician





*State Of New Hampshire*  
**DIVISION OF PERSONNEL**  
Department of Administrative Services  
54 Regional Drive, Suite 5  
Concord, New Hampshire 03301

**CHARLES M. ARLINGHAUS**  
Commissioner  
(603) 271-3201

**LORRIE A. RUDIS**  
Director of Personnel  
(603) 271-3261

August 13, 2021

Ms. Marilyn G. Doe, Interim Director  
Department of Health & Human Services  
129 Pleasant Street  
Concord, NH 03301

**Regarding:** Request to establish five (5) full-time temporary Systems Development Specialist IV, LG 26 positions pay schedule A000 – positions #9T3126, #9T3127, #9T3128, #9T3129, and #9T3130.

Dear Ms. Doe,

The Division of Personnel approves your request received on June 24, 2021 for the Department of Health & Human Services to establish positions #9T3126, #9T3127, #9T3128, #9T3129, and #9T3130 as a full-time temporary Systems Development Specialist IV, LG 26; pending approval of funding.

These positions are being established to support the COVID-19 response by increasing the state's capacity to implement effective immunization programs to prevent the reoccurrence of deadly infectious diseases, including COVID-19. Due to demobilization of the National Guard service members, it is of high importance to establish these positions to support immunization program functions related to COVID-19 vaccine operations, communications, data systems and quality assurance.

The five (5) System Development Specialist IV, Onboarding Specialist positions facilitate the onboarding of over 400 NH vaccine providers who are establishing an interface with the information system for purposes of electronic reporting of vaccine administration and inventory. Currently vaccine providers have to double document vaccine information in order to share it with other providers. Once these interfaces are created, that burden will be alleviated. These positions support provider implementation and provide technical assistance during iterative testing cycles of the interface.

These position numbers will be inactive until you receive funding approval from the Fiscal Committee per RSA 124:15.

It will be your responsibility to bring the request for funding before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify the Division of Personnel, Operations Section at [CentralHRProcessing@nh.gov](mailto:CentralHRProcessing@nh.gov) so that we may process the Work Unit and approved SJD.

Sincerely,

Marianne Rechy  
Classification & Compensation Administrator

Cc: Lorrie Rudis, Director of Personnel  
Laurie Spring, Assistant Director  
Rita Mann, Senior Human Resources Technician





*State Of New Hampshire*  
**DIVISION OF PERSONNEL**  
Department of Administrative Services  
54 Regional Drive, Suite 5  
Concord, New Hampshire 03301

**CHARLES M. ARLINGHAUS**  
Commissioner  
(603) 271-3201

**LORRIE A. RUDIS**  
Director of Personnel  
(603) 271-3261

August 13, 2021

Ms. Marilyn G. Doe, Interim Director  
Department of Health & Human Services  
129 Pleasant Street  
Concord, NH 03301

**Regarding:** Request to establish the following three positions: Public Health Program Manager, LG 26, A000, #9T3138; Program Specialist III, LG 23, A000, #9T3136; and Program Specialist IV, LG 25, A000, #9T3137.

Dear Ms. Doe,

The Division of Personnel approves your request received on June 24, 2021 for the Department of Health & Human Services to establish positions #9T3138, #9T3136 and #9T3137 as a full-time temporary Public Health Program Manager, LG 26, Program Specialist III, LG 23 and Program Specialist IV, LG 25 pending approval of funding.

These positions are being established to support the COVID-19 response by increasing the state's capacity to implement effective immunization programs to prevent the reoccurrence of deadly infectious diseases, including COVID-19. Due to demobilization of the National Guard service members, it is of high importance to establish these positions to support immunization program functions related to COVID-19 vaccine operations and communications.

The Public Health Program Manager, Strategic Response Manager oversees the Immunization Section communications, outreach and public health response efforts. This position oversees planning and implementation of strategies to increase vaccine confidence. The position will supervise the Program Specialist III and Program Specialist IV.

The Program Specialist III, Health Communication Specialist position is responsible for supporting COVID-19 vaccine communication, education and outreach as well as health equity efforts. This position will collaborate with internal and external partners to increase vaccine confidence and ensure targeted messaging for a wide audience.

The Program Specialist IV, Grant Coordinator position is responsible for supporting the coordination on the public health response grants and cooperative agreements as the section has grown to manage several awards totaling over \$50 million. This position will assist in the development of budgets and preparation of periodic statistical and narrative reports on programs for Federal reporting requirements.

These position numbers will be inactive until you receive funding approval from the Fiscal Committee per RSA 124:15.

It will be your responsibility to bring the request for funding before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify the Division of Personnel, Operations Section at [CentralHRProcessing@nh.gov](mailto:CentralHRProcessing@nh.gov) so that we may process the Work Unit and approved SJD.

Sincerely,



Marianne Rechy  
Classification & Compensation Administrator

Cc: Lorrie Rudis, Director of Personnel  
Laurie Spring, Assistant Director  
Rita Mann, Senior Human Resources Technician